

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD MONDAY 19 OCTOBER 2020 AT 3.30PM**

PRESENT

Hugh Gully (Principal) Vincent Andrew (Chairperson) Joyce Wyllie Brendan Richards

APOLOGIES

Mieke van Lammeren (Staff Trustee) Renee Riley Elizabeth McPherson Irene Pomeroy (Board Secretary)

MANA WHENUA

Anne Harvey

PUBLIC

Diane Street

KARAKIA

Karakia said together.

INTEREST REGISTER AND DECLARATIONS OF INTERESTS

No Conflicts of Interest

STRATEGIC DECISIONS

2020 ANNUAL FINANCIAL STATEMENT

• ***Motion***

The Board approves the inclusion of a budget for the 2020 Statement of Financial Position and a budgeted Cash Flow which are derived from the Board's 2020 Operating and Capital Purchases budgets.

Moved Vincent Andrew / ***Seconded*** Hugh Gully

Carried Unanimously

MONITORING – MANAGEMENT REPORTS

PRINCIPAL'S REPORT

As printed

NAG 2 Strategic

- Vincent Andrew and Hugh Gully to meet and plan a Revisioning Process. Consultation will be with Whānau and Manawhenua and will have values stated and in place Term 1, 2021.

NAG 4 Property / Finance

- Ten Year Draft Property Plan presented by the Ministry of Education was discussed.
 - Hugh Gully to phone James Hardy to clarify figures on the Five Year Property Budget.
- September Financial Report will be circulated in the next week. Hugh Gully approved monthly payments today.

NAG 5 Health and Safety

- Parent fundraising for AED needs to be initially approved by the Board and then Hugh Gully will continue to communicate with staff and the Board.
 - The Health Trust has some money to maintain AED in our area so Hugh Gully will talk to a parent about approaching the Trust.
- An incident that happened in the playground today will be followed up when the student returns to school tomorrow.

The Board adopted the Principal's Report.

Moved Hugh Gully / **Seconded** Brendan Richards

Carried Unanimously

MATTERS TO BE CONSIDERED 'PUBLIC EXCLUDED SECTION'

The Board exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.05pm and came Out of Committee at 4.10pm

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Minutes / Report	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Staffing	Employment 2020 / 2021	Protection of privacy of natural persons/ organisations.	Section 7(2)(a)

STRATEGIC DECISIONS

POLICY REVIEW

- Child Protection Policy deferred to November meeting.
- Hugh Gully to email Board members the Home Learning Policy.

REQUEST FOR INFORMATION

- A parent has requested information on the Board of Trustees makeup.
 - Vincent Andrew to write a brief information piece for the Flyer with referral to the NZSTA Website.
- Nomination Forms for the Mid Term Election have gone out.

ADMINISTRATION

MINUTES OF THE PREVIOUS MEETING

Motion

That the Minutes of the meeting held on 21 September 2020 are a true and accurate record.

Moved Brendan Richards / **Seconded** Vincent Andrew

Carried Unanimously

CORRESPONDENCE

As printed

Additional

Samantha Gaddes

Motion

That the Inward and Outward Correspondence is accepted.

Moved Joyce Wyllie / **Seconded** Vincent Andrew

Carried Unanimously

KARAKIA

Anne Harvey closed the meeting with a Karakia.

The meeting closed at 5.05pm

Next Board Meeting – 16 Monday November 2020