

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD MEETING HELD  
MONDAY 15 MARCH 2021 AT 3.30PM**

**PRESENT**

Hugh Gully (Principal) Vincent Andrew (Presiding Member) Joyce Wyllie Brendan Richards Edwina Howell Anne Harvey Irene Pomeroy (Board Secretary)

**APOLOGIES**

Renee Riley Mieke van Lammeren (Staff Trustee)

**PUBLIC**

Diane Street

**KARAKIA**

Board members sang a Karakia.

**INTEREST REGISTER AND DECLARATIONS OF INTERESTS**

No Conflicts of Interest Declared.

**STRATEGIC DECISIONS**

**2.1 Motion**

The Board approve Edge Education (Gary O'Shea) as the Principal's Appraiser for 2021.

**Moved** Joyce Wyllie / **Seconded** Vincent Andrew

**Carried Unanimously**

- Appraisal Committee - Vincent Andrew and Brendan Richards.
- Hugh Gully to appraise Deputy and Assistant Principals 2021.

**2.2 Motion**

The Board approve the proposal from the Architect for the boundary changes suggested by the Playcentre.

**Moved** Vincent Andrew / **Seconded** Vincent Andrew

**Carried Unanimously**

**MONITORING**

**PRINCIPAL'S REPORT**

As printed

**3.1** Secondary are looking at the Draft Homework Policy at their Syndicate meeting tonight. Homework Policy will be presented at the April Board meeting.

- Hugh Gully met with Shelley Wyllie from ERO this morning. She will be back towards the end of April and Vincent Andrew will also attend this meeting.

- **Motion**  
The Board approve the 2021 Charter.  
**Moved** Joyce Wyllie / **Seconded** Brendan Richards **Carried Unanimously**
- Anne Harvey and Hugh Gully to look at the Treaty of Waitangi Policy on SchoolDocs and bring a draft to the April Board meeting.
- **Motion**  
The Board adopt the Appointments Policy  
**Moved** Brendan Richards / **Seconded** Joyce Wyllie **Carried Unanimously**
- Time needs to be set aside to think and talk about the School Uniform. If the Board want to tweak it now is the time as the Contract is coming up for renewal.
- Twenty three tracksuits were obtained from NZ Uniforms for students to wear to TOSI etc. These were purchased from our credit from uniform sales to parents.
- Old students' chairs to be offered to the Collingwood, Pakawau or Bainham Halls.
- Discussion was held around setting up a subcommittee to manage the draft tender and removal of the little garage around the back of school.
- Hugh Gully has the narrative by Robin Slow re the new school building on a data stick. He will try and load it on to Google Docs.
- \$2,000.00 to put fertiliser on the front field which will then leave \$40- 50,000 to paint the pool and changing sheds.
- **Motion**  
The Board adopt the Child Protection Policy.  
**Moved** Brendan Richards / **Seconded** Vincent Andrew **Carried Unanimously**
  - Hugh Gully to ring Premal (Mohua Services) re going through the Child Protection Policy with her team.
  - Hugh Gully acknowledged and thanked Joyce Wyllie, Elizabeth McPherson, Child Matters Group Nelson and Victory and Nelson Intermediate Schools for their input.

The Board adopts the Principal's Report.

**Moved** Brendan Richards / **Seconded** Joyce Wyllie **Carried Unanimously**

## FINANCIAL STATEMENTS

### 3.2 Motion

The Board adopt January and February 2021 Statements of Financial Position (attached).

**Moved** Vincent Andrew / **Seconded** Joyce Wyllie **Carried Unanimously**

## STRATEGIC DISCUSSIONS

- 4.1 Board members to add any items to the Board Workplan in red. Edwina Howell would like the Workplan to go in the next Flyer – Irene Pomeroy to let Board members know the closing date for the Flyer. Hugh Gully to read through the Board Workplan before it is published.
- 4.2 There is ongoing concerns from families re the cost of uniform. Contract with NZ Uniforms is for five years and runs out this year. A subcommittee of Brendan Richards, Joyce Wyllie and Hugh Gully will look into tweaking the uniform. Edwina Howell suggested Renee Riley be asked to be part of the committee.
- 4.3 Hugh Gully has responded to the Year 10 class correspondence as Principal.
- Motion**  
The Board are not going to respond to the Year 10 class correspondence  
**Moved** Brenda Richards / **Seconded** Vincent Andrew **Carried / One Against**  
Edwina Howell asked it to be recorded that she is not happy with the Board not responding to the Year 10 class correspondence.
- 4.4 Vincent Andrew to ring Kristal Wells and clarify if she wants a response from the Board re her last letter. Vincent to suggest to Kristal that she meets with him and Anne Harvey for a discussion.
- 4.5 Open Forum – Speaker to contact Vincent Andrew for speaking rights – ten minutes speaking time – Board members to be quiet during this time and respond later.

## ADMINISTRATION

### MINUTES OF THE PREVIOUS MEETING

**Motion**

That the Minutes of the meeting held on 15 February 2021 are a true and accurate record.

**Moved** Vincent Andrew / **Seconded** Joyce Wyllie

**Carried Unanimously**

### MATTERS ARISING FROM THE PREVIOUS MINUTES

1. It was not finalised as to whether a letter would be written to 2020 Year 10 parents.
2. The Board are exploring options to remove the Common Room.

## CORRESPONDENCE

NZSTA News – Issue 305 (Jan / Feb 2021)

**Motion**

That the Inward Correspondence is accepted.

**Moved** Brendan Richards / **Seconded** Hugh Gully

**Carried Unanimously**

The meeting closed with a Karakia

The meeting closed at 6.20pm

**Next Board Meeting – Monday 19 April 2021 at 3.30pm**