

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD MEETING HELD
MONDAY 12 APRIL 2021 AT 3.30PM**

PRESENT

Hugh Gully (Principal) Vincent Andrew (Presiding Member) Renee Riley Brendan Richards Edwina Howell Anne Harvey Irene Pomeroy (Board Secretary)

APOLOGIES

Joyce Wyllie Mieke van Lammeren (Staff Trustee)

KARAKIA

Board members sang a Karakia.

INTEREST REGISTER AND DECLARATIONS OF INTERESTS

No Conflicts of Interest Declared.

STRATEGIC DECISIONS

2.1 Motion

The Board adopts the 2021 Budget.

Moved Vincent Andrew / **Seconded** Brendan Richards

Carried Unanimously

MONITORING

PRINCIPAL'S REPORT

As printed

3.1 Hugh Gully to contact Jenna Bowden (Ray White) re carrying out an assessment on the school houses and flats.

- Hugh Gully to bring a STAR / Gateway summary to the May meeting.
- **Motion**
Brendan Richards to write to Lorna Pomeroy thanking her for all her hard work and energy in organising Tournament at Reefton.
Moved Hugh Gully / **Seconded** Brendan Richards **Carried Unanimously**
- School culture is good – staff are being up standers.
- The Board would like the Cumulative Data graph to also be split into primary and secondary. The Board also requested End of Year information on priority students.
- Edwina Howell asked how the Learning Assistants budget is set at. Hugh Gully explained that the Special Education Grant, Targeted Funding and TFI from the Operation Grant is used.

Funding for students with High Needs is applied for separately.

- Homework Policy to be renamed as Home Learning Policy. Hugh Gully will bring the Draft Home Learning Policy to the May Board meeting as clarification is needed from secondary on some of their statements.
- Hugh Gully to contact Greg Jansen re facilitating the School Vision process.
- Charter will align with Hugh Gully's appraisal.
- Building Capital Works Expenditure funding of \$50,000.00 is to help with extra staffing, staff release, help teachers pack up classrooms, PLD time, etc.
- Hugh Gully and Vincent Andrew have signed and sent away the Pole Shed Procurement Plan. Scope of Work has not yet been seen by the school.
- Renee Riley put in her apologies for tomorrow's meeting with Playcentre. Renee would like it suggested at the meeting that the Playcentre and New Entrant class have shared use of the sandpit.
- PGG Schedule has meetings for April and May missing.
- Hugh Gully will report back to the May meeting if a reply is received on the overcrowding of the Bainham Bus.

The Board adopts the Principal's Report.

Moved Vincent Andrew / **Seconded** Renee Riley

Carried Unanimously

FINANCIAL STATEMENTS

3.2 Motion

The Board adopt the March 2021 Statements of Financial Position (attached).

Moved Vincent Andrew / **Seconded** Brendan Richards

Carried Unanimously

STRATEGIC DISCUSSIONS

4.1 Treaty of Waitangi Policy – Hugh Gully and Anne Harvey to meet and plan where the school is going to start, what we're going to do, what we expect to see and experience in the school going ahead.

4.2 Education and Training Amendment Act 2020 has significant changes for Boards. Boards used to be responsible for one Achievement Objective (Student Achievement) and now they will be:

- Implementation of the Treaty of Waitangi
- Student Wellbeing and Inclusivity
- Student Achievement

Vincent Andrew to put the link in the BOT May meeting folder to the brochure outlining the changes.

4.3 The Board would like regular updates on School Culture. Hugh Gully will formalise a process for reporting and bring back to the April Board meeting.

4.4 Uniform Subcommittee – Renee Riley, Hugh Gully, Brendan Richards and Joyce Wyllie. The subcommittee will do the initial work and bring back recommendations to the Board.

ADMINISTRATION

MINUTES OF THE PREVIOUS MEETING

Motion

That the Minutes of the meeting held on 15 March 2021 are a true and accurate record.

Moved Vincent Andrew / ***Seconded*** Hugh Gully

Carried Unanimously

CORRESPONDENCE

No Correspondence Received

Anne Harvey closed the meeting with a Karakia

The meeting closed at 6.00pm

Next Board Meeting – Monday 17 May 2021 at 3.30pm