

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD MEETING HELD  
MONDAY 18 OCTOBER 2021 AT 3.30 PM**

**PRESENT**

Hugh Gully (Principal) Vincent Andrew (Presiding Member) Joyce Wyllie Renee Riley Edwina Howell  
Nicole Custers (Student Trustee) Peter Taylor (Staff Trustee) Anne Harvey (Manawhenua Ki Mohua)

**STAFF**

Alison Menary Diane Street

**KARAKIA**

The Board opened the meeting with a Karakia.

**WELCOME**

Peter Taylor was welcome as new Staff Representative

**STRATEGIC DECISIONS**

Kate Ricketts to be appointed as Returning Officer for the remainder of the Student Election in  
Irene Pomeroy's absence.

**Moved** Vincent Andrew / **Seconded** Edwina Howell

**MONITORING**

**PRINCIPALS REPORT**

As Printed

**GENERAL COMMENTARY**

- Nicole Custers reported on the final day of term. Casual dress worn and items donated for the food bank. Big heart made of all the cans brought in. Was very cool.
- Survey for all parents about how lock-down went for students. Discussion about how the tech went if families have more than one student. A. M. to discuss with staff.
- Alison Menary commended by the BOT for getting students to achieve their Driver's License and credits.
- Health Curriculum Consultation: Concerns expressed about how we are 'consulting' on the delivery of health curriculum. Not just about sending out a letter with information. Suggest that parents be told when this curriculum is actually being delivered so parents will know at home what is being taught and when. Action for Vincent Andrew Draft statement regarding delivery of health curriculum. Supporting the school and requesting feedback.

**PERSONNEL**

- Renee Riley on maths committee for appointment
- Edwina Howell on English committee for appointment
- Peter Taylor on Primary Scale A for appointment
- Brendon Richards is available for any committee if required
- Peter Taylor is not available for committee this Friday so Brendon Richards will take this role with Alison Menary and Hugh Gully.

- Need a person to support Kate in the Office. Part-time and short-term with a focus on finance. Please think about how and who we manage this and talk to Hugh with suggestions.

#### **PROPERTY**

- Pole Shed. Update.
- Laying of Mauri Stone Ceremony to be organised in next few days. Discussion on who selects the stone or stones.

#### **HEALTH AND SAFETY**

- Vaccination Clinic at school? Suggestion to use the Health centre which is already in place at CAS.
- H.G is running CAS confidential staff covid vaccination register.
- Volunteers on school trips do need to be double vax.
- Cannot ask people who are interviewing for the new jobs if they are vaccinated. Check with the Ministry of Education.

#### **YEAR BOOK**

- BOT member to write it. Vincent Andrew to begin the draft (Building update, end of era...)

#### **SWIMMING POOL**

- Keys will be provided free.
- \$50 deposit to be refundable as it was last year.

**Moved** Brendon Richards / **Seconded** Renee Riley

#### **ACTION**

- Need to get more keys cut as we ran out last year.

#### **BUILDING REMOVAL**

- Coffey's to advertise the building and manage the process of pricing removal.

#### **STRATEGIC DECISION**

- Letter regarding vaccination.
- Vincent Andrew has taken advice through STA and written a draft letter.
- The Board agreed that this letter be sent to the concerned parent with added wording the 'Board has resolved that no child will be vaccinated through any programme run within the school without parental permission.'
- Also add "That Collingwood Health Clinic is being used by NBPH as a vaccination clinic independent of CAS".

#### **POLICY REVIEW**

- Behaviour Management. Hugh Gully to do some work on that before the next meeting.

#### **UNIFORM**

- Need to buy the remaining stock with the uniform company.
- Down to about \$1000 of 'branded' garments.
- CAS has not signed a new contract since our old contract expired.
- Renee Riley to follow up on new garment samples.

- Communication to families?
- Some students have had to buy KMart yellow t-shirts in the meantime.
- SkoolLoop message to go out
- There will be a new uniform for Primary t-shirt
- Half price t-shirts available from the Office
- In meantime buy cheap yellow t-shirts

**ACTION** Renee Riley

Property update communication

Please read Vincent Andrews draft in October folder

Dead-line to let Vincent know by Tuesday night so it can be sent out this week (Wednesday night).

That will give people time to come to build meeting.

PCG Meeting - 02 November 8.30 am

## **MINUTES FROM PREVIOUS MEETING**

### **MATTERS ARISING**

- Playground has no more info about the plan for the playground
- Old playground and tower to be removed this coming weekend.
- Greg Jansen. Date planned (via Kahui Ako). CAS at 11.30 am on 28th October with staff.
- BOT to work out a date that we can get him (not through Kahui Ako)
- Money for the pool up-date was SIP money. Pool not happening this summer so Hugh to check about the deadline when the funds are to be used.
- Delayed due to Covid.

Meeting closed at 5.25 pm with a Karakia from Anne Harvey