

For Vinnie

Minutes of Collingwood Area School Board of Trustees 21st February 2022

3:30 pm in Collingwood Area School Staff room

Present.. Vincent Andrews, Hugh Gully, Nicole Custers (student rep) , Peter Taylor ( Staff rep) , Brendan Richards, Joyce Wyllie, Edwina Howell ( by phone from Australia)

In attendance . Dianne Street.

Apologies.. Anne Harvey, Renee Riley

No conflicts of Interest

Vincent welcomed everyone to the first BoT meeting for 2022  
Karakia spoken together

Budget 2022. Tracking for a \$23,000 surplus but still very much in draft form

Vincent showed a pie chart graph of spending and pointed out that 40% goes on staff/wages, then buildings and leaves only 40% to be allocated.

This budget is a draft until March 1st role returns to be able to finalise.

Vincent also noted that rent from houses may be less than budgeted as we have staff in residence.

BoT House budget to cover rates, insurance, general maintenance, and paying back what we pre-paid

Before March meeting budget will be revised

# Moved that this draft budget be adopted ...Vincent/Brendan. Passed

Principals report . As presented by Hugh Gully and attached to these minutes.

i) Principal's appraisal.

# Moved to accept this interim appraisal . Vincent/Brendan.. passed

This will now move on to " professional growth cycle". Hugh to continue working with Gary O'Shea on this process.

ACTION ...If there are any issues arising from this appraisal which we think are important to be put in the charter please let Vincent know.

ii) # Moved that we accept interim financial report Vincent /Hugh . passed

iii) Removal of Rockville classrooms.

ACTION...Vincent to follow up with Naylor-Love as to whether the Health/Safety requirements are fulfilled.

iv) Communication with neighbours re possible noise.

ACTION...Hugh to check with Naylor-Love whether they have communicated with neighbours regarding deconstruction projects.

v) Executive officer job. There is a strong field of applicants for the job and closing date was today ( Mon 21st 3 pm)

Hugh and Vincent to shortlist 2 or 3 candidates and share CV's electronically

Interviews to take place Thursday 24th 3:30 pm at school.

Interview panel. Hugh Gully, Ali Menary, Vincent Andrew, Joyce Wyllie and Brendan Richards if possible.

# Moved that principal report be accepted , Vinnie/Pete . Passed.

### Work Plan for 2022

Vincent shared the work plan he has set out for this year.

Discussed policy reviews proposed and confirmed reviews for next 3 months .

March,,,,Behaviour Management and Home learning

April.....Communication

May....Finance and Property

The proposal is for Hugh to have a draft prepared to share ne week before our meeting.

Everyone to read and comment before the meeting and be ready to pass the policy at the meeting.

Suggested for June...Te Tiriti O Waitangi

No July meeting

August ...Reporting to parents

September... Improving educational outcomes for Maori students.

The when policies are reviewed and passed put the policies in to the CAS "Policy Register and have a cycle of review.

### Confirmation of Previous meeting minutes.

# Moved that we adopt the minutes as a true and correct record Vincent/Hugh ..Passed

Action Points are all addressed.

ACTION...NZ Uniforms have not got new uniforms on their website yet..

### Correspondence

To be discussed in Confidential Business.

Public meeting closed...4:50 pm