



# Collingwood Area School

Together we ride the wave of life long success  
*Ka eke ngātahi tātou i te ngaru o te angitu*

## Collingwood Area School BOT Minutes

Monday 21 March 2022 commencing 3:30 PM

Collingwood Area School Staffroom

### 1. WELCOME

1.1 **KARAKIA:** Hugh Gully opened the meeting with a Karakia

1.2 **PRESENT:** Hugh Gully (Principal) Vincent Andrew (Chairperson) Peter Taylor (Staff Rep) Joyce Wyllie (Parent Rep), Nicole Custers (Student Rep) Brendon Richards (Parent Rep -via zoom), Edwina Howell (Parent rep - via zoom), Kaye Stark (BOT Secretary)

1.3 **PUBLIC:** Diane Street

1.4 **APOLOGIES:** Renee Riley

### 1.5 INTEREST REGISTER AND DECLARATIONS OF INTERESTS

No Conflicts of Interest Declared

## 2. STRATEGIC DECISIONS

## 3. MONITORING

### 3.1 PRINCIPALS REPORT

- As per HG's report.
- HG went over the realities of keeping the school open under the current Covid regime. There has been approx 30 students away each day. On the up side, most of the teachers were back on deck after several being away during the last couple of weeks. JW asked HG and PT to pass on the BOT's appreciation to the staff for all the extra efforts they are putting during this time.
- The new bikes are going well with other students bringing their own bikes to school as well.
- Feedback from teacher's hui was positive with very affirming results when compared with 12 months ago.
- Badges – HG showed the BOT the new badges that will be presented to senior students on attaining their NCEA levels.
- The draft Charter will be shared with the BOT by the end of next week.
- The current acting science teacher has been confirmed for Term 2.
- VA welcomed KS to the school and BOT.

### 3.2 Financial

- After reviewing the information presented by HG the BOT agreed to changing companies for the lease of 2 x photocopiers from Canon to Ricoh (the Copier Company).
- The Financial Reports for Jan/Feb 2022 presented by Solutions and Services were accepted as correct.

***HG/JW - carried unanimously***

- BR spoke to the proposed application to RSC for monies toward a greenhouse for the Horticultural Dept by Miriam Sherratt. After discussion the BOT ratified the application.

***BR/HG - carried unanimously***

### **3.3 Property**

- As per HG report.
- EH emphasised the need to keep consultation open with manawhenua.

### **3.4 Health & Safety**

- CAS Emergency Management Plan meeting with staff has been delayed until T2.

### **3.5 Other**

- As per HG Report
- NC gave some positive feedback on the recent Toutoko for Kaumatua John Ward Holmes. The students involved had felt very honoured to be asked to attend.
- NC spoke to the correspondence entered by the Yr 13 students re. permission for seniors (Yrs 12 & 13) to be allowed to wear mufti 1 x day per week. After discussion the BOT agreed to their request with the proviso that HG will work with the senior students to produce a set of guidelines of appropriate attire.  
  
JW asked that NC pass on the BOT's thanks to the senior for their correspondence.
- Uniform. After much discussion, the BOT came to the understanding that:
  - they needed to clarify the status of the current contract with NZ Uniforms.
  - HG & VA would draft a letter of response to the parents by the end of the week.

## **4. Strategic Discussions**

### **4.1 Home Learning Policy**

The BOT were happy with the policy as written, with a few grammatical changes, and the need for an overriding objective. HG will work on before the next meeting with the aim of having this policy signed off then.

### **4.2 Behaviour Management Policy**

After much discussion on the need for this to be based on school values & consistency throughout the school it was agreed to change nothing at this point but ensure that it was reviewed at the beginning of 2023.

**JW Moved that the Principal's report be accepted**

***JW/PT - carried unanimously***

## **5. Matters to be considered "Public Exclusion Section"**

The Board moved to exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 5.05pm and came Out of Committee at 5.15pm

## **6. Administration**

6.1 Confirmation of previous minutes.

***JW/HG – - carried unanimously***

6.2 Review Actions from Previous Meetings

- VA Followed up with Naylor Love – they are responsible for the H&S on site.

- Contractors had not contacted neighbours as there had been a change in the building plan which meant it was no longer considered necessary.

6.3 Next Meeting May 9<sup>th</sup> 2022 – 3.30pm, CAS Staffroom.

6.4 Meeting Closed – 5.30pm



Vinnie Andrews – Collingwood Area School BOT

## TO DO

- *HG/PT to pass on the BOT's appreciation to the staff for the extra efforts they are putting during this time.*
- *HG to present the draft Charter will be shared with the BOT by the end of next week*
- *NC to pass on the BOT's thanks to the senior students for their correspondence*
- *HG/NC/senior students to produce a set of guidelines of appropriate attire for mufti "day".*
- *HG to clarify status of current contract with NZ Uniforms and report back to the BOT ASAP.*
- *HG & VA draft a letter of response to the parents re. T shirt by the end of the week (25<sup>th</sup> March).*
- *HG to produce an overriding objective for the Home Learning Policy & present to the next meeting.*
- *BOT – review Behaviour Management Policy March 2023*

