



Collingwood Area School

Together we ride the wave of life long success
Ka eke ngātahi tātou i te ngaru o te angitu

Collingwood Area School BOT Minutes

Monday 24th July 2023 commencing 3:00pm

Collingwood Area School Staffroom

WELCOME

- 1.1 **KARAKIA:** Hugh Gully opened the meeting with a karakia
- 1.2 **PRESENT:** Hugh Gully (Principal), Brendan Richards (Parent Rep – Presiding Member), Meret Weiss (Parent Rep), Anne Harvey (Manawhenua Ki Mohua), Dan Jessep (Parent Rep), Rosie Riley (Parent Rep), Peter Taylor (Staff Rep), Edwina Howell (Parent Rep) ONLINE, Tiana Onley (Student Rep) & Kaye Stark (BOT Secretary)
- 1.3 **MEMBERS OF THE PUBLIC:** Kaya Blown, Sukhita Langford, Sylvie Prieur, Shannon Marchant Diane Street from 3.30pm & Nathe Simms
- 1.4 **APOLOGIES:**
- 1.5
- 1.6 **DECLARATIONS OF INTERESTS:** none declared

1.6 HOUSEKEEPING

First half hour of the meeting to be spent on the CAS Vision & Values Statements followed by meeting with Kaya Blown re. HEEADSSS assessment and the GBHS Health nurse, Prior to the meeting Kaya had approached BR and been granted speaking rights. The BOT will then continue with it's general monthly meeting before going into committee at the end.

2. STRATEGIC DECISIONS

2.1 VISION STATEMENT & VALUES

Following discussion, the BOT agreed unanimously to the following Vision Statement. **“Connecting to others, our environment and the future.”**

2.2 HEEADSSS Assessment & GB Health Nurse

Kaya Blown spoke to the BOT regarding her concerns re. the above. A copy of her presentation is located in the correspondence folder for this meeting.

Her four Key Points are:

- The HEEADSSS assessment needs to be stopped
- There had been no permission sought from, nor assessment information given to parents. This included better communication on the right to withdraw their students from certain classes.
- Concern over the MOE Toilet Policy.
- Concerns with the current MOE Sexuality Education Program.

3.24pm Kaya B, Shannon M & Nathe S left the meeting.

2.3 MOE - Donation Scheme

The motion for CAS to continue with the MOE Donation Scheme in 2024 was accepted unanimously.

BR/DJ - carried unanimously



3. MONITORING

3.1 Principal's Report (as per attached)

BR moved that the principal's report for July 24th 2023 be accepted.

BR/RR - carried unanimously

3.1.0 Principal's Report Additional Notes

- **Attendance Survey** - results were with both T1&2 over 80%.
- **Values** - HG gave an example of how teaching staff plan to embed the new school values into everyday school life based on the positive Behaviour for learning program. DJ added that it would be good for the BOT and staff to look at how they can awahi the values as well.
- **Cell Phones** - BOT looked at the options presented by HG for a new cell phone policy. PT shared that staff were trending more to Option B. where they can be used for curriculum. However, it should be stressed that cellphone use must not be used as an easy option when other methods are available. The backstop would be that the Principal or perhaps the DP's permission would have to be obtained in order for a teacher to allow cell phone use in class. TO - Had spoken with several year groups with the Head students favouring Policy B but with a little more flexibility e.g. listening to music, using personal calendars and for planning events. Yr11 boys liked Policy D whereas the girls presented their own policy allowing Yrs 11 - 13 to have a phone during breaks. There was discussion on a case by case for younger ages - with medical or different parenting arrangements. However, it was then acknowledged that the school would have to be careful to avoid peer pressure in younger age groups. It was agreed that Policy B was the option to present to the school whānau. A separate email was the preferred option with a survey monkey link to the email. KS noted that Kate Ricketts is currently working with Roger Irwin to block access to some apps/sites during school hours. The use of smart watches and other devices at school was queried and it was agreed to begin with cell phones and look at other device usage after that.
- **DP Application** - HG asked for comments on this draft to him by end of next week (4 August 2023)
- **Pub Charity** - HG endorsed the CAS Netball Team's Pub Charity application to assist with costs toward the upcoming SISS.
- **LWOP** - HG's application for LWOP on the 7 Aug 2023 was approved.
- **Building Update** - HG expressed his concerns with the shortfall in funding for "finishing" both the Admin & Tech blocks with the flow on effect this will have on lack of funding for the Classroom block. The 2 x roll growth classrooms are not going ahead as this is subject to a significant increase in the school roll and lies with regional MOE approval rather than from the national office.
- **Uniform** - HG presented a request to vary the current uniform to include a "hoody" as part of the uniform. RR suggested that several parents had issues with peeling logos on Junior T shirt.

3.3 Health & Safety

1 x incident of a student breaking a window in the hall. No injuries and area secured.

3.4 Policies

The following policies were reviewed and accepted:

- Visitors (H&S)
- Bullying



- Search, Surrender & Retention of Property

BR/RR - carried unanimously

The Alcohol, Drugs and Other Harmful Substances policy review has been deferred to the next meeting.

4.30pm Diane left the meeting 4.30pm

3.93 ECE Update - From EH. The Cwd ECE group is currently in the process of becoming an incorporated society or charitable trust. Aorere P'Centre is not interested in leasing their building. A number of options are currently being pursued by the group. HG & BR meeting with MOE later this week. Kindy not going ahead at the Tukurua lease as there is no long term solution. There is no longer any option of shifting the Admin or Library block. The BOT needs to keep their distance from this proposal but also keep the communication lines open.

5. Matter To Be Considered in the "Public Excluded Section"

See separate minutes.

Public Excluded Business – The BOT moved into committee at 5pm

Under Section 48, Local Government Official Information and Meetings Act 1987 the public is excluded from the following parts of the proceedings of this meeting.

The reason for passing this resolution in relation to this matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
HEEADSS Assessment	personnel issues, student privacy	

The BOT came out of committee -5.30pm

6. Admin

6.1 Confirm minutes - The minutes of the June 26th 2023 were passed.

RR/DJ - carried unanimously

6.3 Correspondence -

Jessicah Win - Vision & Values feedback side note on renaming the school. Agreed was something to be addressed but at a later date.

6.4 BOT SPOT - items

- Uniforms
- Policies being reviewed.
- DP / New Entrant applications
- Intro to proposed cell phone usage policy



7.0 MEETING CLOSURE: 5.40pm with a karakia from AH

7.1 NEXT GENERAL MEETING - 28th August 2023 3.30pm start

Brendan Richards – Presiding Member



28/8/23

TO DO

- **ALL BOT MEMBERS:** to review and come up with suggestions to add to our charter goals including ideas to measure.
- **ALL BOT MEMBERS:** Student retention.
- **ALL BOT MEMBERS:** Complete Presiding Member review (hard copies available from KS).
- **ALL BOT MEMBERS:** Complete the BOT self review (hard copies available from KS)
- **ALL BOT MEMBERS:** to review DP application package and send comments to HG by 4 Aug 2023.
- **HG:** Query that all ECE groups were represented within the Kahui Ako.
- **KS:** Put new BOT code of conduct on the Agenda for next general meeting. Print off copies
- **HG:** Go back to architects for an update on plan for hard courts area.
- **HG:** set up salvage group
- **HG:** HG to send copy of DP application package to teachers and BOT
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- **KS:** check election timetable.
- **KS:** set up survey monkey for cell phone usage
- **KS:** Draft response to Will Hutchinson - cellphone correspondence
- **KS:** Contact Peter Chisholm re school house maintenance schedule. Get Ray White to
- **HG/RR:** fundraising committee update
- **ALL BOT:** to revisit and familiarise themselves with the rebuild priority list – link provided on Principal's Report.
- **KS** "Welcome to the BOT" kit available to all new BOT members

